

## CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH REGULATIONS COSHH ASSESSMENT FORM

1. This document should accompany a site risk assessment.

2. Expected Exposure time: (Approximate duration of treatment, plus any chemical preparation time and number of planned treatments)

Duration:                      hrs                      Number of treatments:

3. Substance name:

4. Active ingredient and concentration:

5. Hazard symbols:



Any relevant risk phrases:

6. Any relevant precautionary phrases:

7. Task:

8. Hazard	Control measure	Who is at risk?
•	▪	
•	▪	
•	▪	
•	▪	
•	▪	

9. Can engineering controls be used for safer use? If so, please specify.

10. Specified personal protective equipment: Tick as appropriate:

Specified minimum protection factor, thickness, type:  
Fill out details below.

Gloves

Respirator

Coveralls

Face shield/visor

Goggles

11. Is blood monitoring required with this product? (circle as appropriate, if yes give details)

Yes / No

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12. Is there workplace exposure limits (WELs) applied to this product? (circle as appropriate, if yes give details)		Yes / No
13. WELs details:		
14. Emergency procedure in case of the following:		
Spillage:		
Accidental release:		
Unprotected exposure:		
15. Operator / author'	16. Signature:	17. Date:
18. Reference documents -		
Label:		
Material Safety Data sheet:		
Any other documents:		
19. Review all COSHH assessments on a minimum of an annual basis unless there are any other changes to the product, the label, the MSDS or the specificity of use or the situation.		Date for Review:

**This guidance has been written to assist staff when completing the COSHH Assessment Form. This assessment is with reference to the products to be used during a treatment and NOT necessarily from the actions of the task. The numbers in the left hand column labelled 'Section' refer to the numbered sections on the COSHH Assessment Form.**

Section	Guidance
<b>1</b>	This is a generic type COSHH assessment and should accompany a site specific risk assessment.
<b>2 to 4</b>	These sections are self explanatory.
<b>5</b>	Tick the appropriate hazard symbol boxes and note any risk phrases.
<b>6</b>	Note any relevant precautionary phrases.
<b>7</b>	A brief description of the task or process should include the purpose of the work, the type of process, location of work or type of location and a breakdown of all stages of the work that are to be assessed to include time of treatment.
<b>8</b>	Identification of the hazards associated with the substance and its use in working practice, include all stages of mixing, use, after treatment hazards. Control measures for risk mitigation/minimisation.
<b>9</b>	Write down any engineering controls that can be used to mitigate risk.
<b>10</b>	Refer to the substance label and section 8 of the MSDS for these details. Follow the hierarchy of control measures: elimination, substitution, provision of engineering controls, provision of supervisory (people) controls, provision of PPE, also see next section.
<b>11</b>	Blood monitoring information: refer to HSE website and product label and MSDS
<b>12</b>	Work place exposure limits (WELs) information: refer to HSE website (doc. EH40) and product label and MSDS. MSDS Section 3 lists product ingredients.
<b>13</b>	Write down any precautions required as per ingredients if WELs applies. If WELs do not apply put N/A
<b>14</b>	Record the emergency procedure for any spillage, accidental release, or unprotected exposure. MSDS Sections 4, 5,6 can be used here. This may include, first aid measures or environmental exposure/spillage.
<b>15 to 19</b>	These sections are self explanatory.